



CLARK COUNTY PARKS & RECREATION COMPUTER LAB

PURPOSE

As part of our mission to provide quality services and resources to the community, Parks & Recreation offers computer access at several recreation, senior and community centers throughout the valley. Internet access is provided primarily as an information resource; therefore our department may not subscribe to all aspects of the Internet. The Internet is an unregulated medium with information provided by individuals and organizations throughout the world.

FEES & USAGE

There is no fee to utilize the lab, during posted hours. No printing is available from the lab computers.

ACCESS AND USAGE

Desktop computers are available at various facilities throughout Clark County for your convenience. It is recommended that you contact Parks and Recreation to see what centers offer these amenities. **All users** must read and sign the computer lab guidelines and waiver prior to using the computer lab. Participants under 17 must also read and sign the guidelines and have a parent/guardian signed waiver. Computer lab public use is designated for adults 18 and older. Children ages 17 and under must be accompanied by a parent/guardian at all times unless they are participating in a Clark County organized program. Sign in sheets are provided at each facility and users must sign in prior to using the labs.

Clark County does not provide email accounts to users. In some cases, users with existing email accounts may access their accounts through the County's Internet workstations. Computer labs are designed for those who are experienced and knowledgeable in computer usage. Staff assistance may not be available during computer lab public use hours. Computer classes are offered at most sites for new users who desire to learn basic computer techniques and knowledge. Please check with the center staff for specific dates, times and costs.

All Internet users are expected to utilize Internet resources and information in a responsible manner. Access to adult oriented websites, including pornography and nudity is **strictly prohibited**. Clark County Parks and Recreation reserves the right to monitor Internet usage. Clark County will restrict or revoke privileges to users who violate this policy.

Clark County Parks and Recreation does not currently provide filtering software for children. Parents/guardians are responsible for their minor children's use of the Internet and computer software. Any restrictions of a minor's access to the Internet remains the sole responsibility of the parent/guardian during Open Computer Lab hours. Youth programs that incorporate computer lab usage into their program will have staff monitoring the lab at all times.

SOFTWARE

Clark County provides basic computer software on most computers in the lab. Internet Explorer and Microsoft Office are available on all computers. Additional software may not be available. Please do not attempt to load or download software as access restrictions have been placed on all computers. Additionally, some email attachments may not be accessible to download.

COMPUTER LAB GUIDELINES

_____ No food/drink or backpacks are permitted.

_____ A 30-minute time limit will be enforced if patrons are waiting

_____ Users must provide their own 3.5" floppy, zip drives, or CD to copy files created or downloaded. Patrons may not save information to the desktop or hard drive. Information saved on these drives will be removed on a regular basis. CD Writers may not be available in all computer labs. Please check with center staff for verification.

_____ Earphones are required if planning to listen to audio output so as not to disrupt other users.

_____ Do not change the settings on the desktop computers. If specific accommodations are required, please ask staff for assistance.

_____ **Do Not** attempt to fix or repair any of the machines. Please notify staff immediately of any problems with the computers or printer.

CLARK COUNTY PARKS AND RECREATION
COMPUTER LAB REGISTRATION & WAIVER

Name: _____ Date of Birth: ___ - ___ - ___
Child's Name: _____ Date of Birth: ___ - ___ - ___
Child's Name: _____ Date of Birth: ___ - ___ - ___
Child's Name: _____ Date of Birth: ___ - ___ - ___
Address: _____ City: _____ Zip Code: _____
Home Phone # _____ Work Phone # _____ Cell # _____
Emergency Contact Name _____ Emergency Phone # _____

WAIVER OF CLAIM

I, _____, acting on behalf of myself or my minor child, do expressly and forever waive and release Clark County, Nevada, Department of Parks and Recreation and all their respective officers, employees, agents, or representatives from any and all liability for personal injuries or damages sustained, incurred, or arising from participation in any Parks and Recreation activity.

By undersigning, I agree to the guidelines established for all Clark County Parks and Recreation Computer Labs.

_____ SIGNATURE	_____ PRINT NAME	_____ DATE
_____ CHILD 1 SIGNATURE	_____ PRINT NAME	_____ DATE
_____ CHILD 2 SIGNATURE	_____ PRINT NAME	_____ DATE
_____ CHILD 3 SIGNATURE	_____ PRINT NAME	_____ DATE